[Company Headed paper]

[Date]

DP Department

The Nautical Institute

202 Lambeth Road

LONDON

SE1 7LQ

United Kingdom

Dear Sir/Madam

**Application for a Dynamic Positioning Operators Certificate**

We hereby certify that [DPO’S FULL NAME] ([DATE OF BIRTH]) is employed by [COMPANY NAME] as a [DPO’S RANK]/DP Operator on board our shuttle tanker vessels.

We have verified the entries in his/her DP log book as true and correct and further certify that [DPO’S NAME] has performed as a DP Operator and completed the below offshore loading operations during DP sea service on the DP class vessels listed.

This letter is provided in support of his/her application for a DP certificate.

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| **VESSEL NAME** | | | **IMO No.** | **DP CLASS** | **FROM** | **TO** | **RANK** |
|  | |  |  |  | DD/MM/YY | DD/MM/YY |  |
| **OFFSHORE LOADING DATE** | | | **OFFSHORE LOADING LOCATION** | | | **OFFSHORE LOADING OPERATION** | |
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| **VESSEL NAME** | | | **IMO No.** | **DP CLASS** | **FROM** | **TO** | **RANK** |
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| 1 |  | |  | | |  | |
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Yours faithfully

[Name]

[Job Title]