

OFFICIAL MESSAGE – CIRCULAR

From: NI/Qualifications Team	Number: 006/2024	Date: 20/12/2024	Number of pages: 1
To: Dynamic Positioning Accredited Training Centres,			
Referent to: Course allowed to be completed up to 12-months prior to certificate expiry			
Subject: DP Revalidation/Refresher courses time limitation			
Changes to Course Completion Window			
<p>Effective immediately, DPOs have greater flexibility in completing the required courses for DP certificate revalidation. Previously, courses could only be completed within 6 months of the certificate expiry date.</p> <p>New Extended Window:</p> <p>DPOs can complete either the NI DP Refresher and Competency Assessment Course or the NI DP Revalidation Course up to 12 months before their certificate expiry date. This change recognises the varying work commitments and course availability faced by DPOs.</p> <p>Important Note Regarding Website:</p> <p>Please be aware that the NI website currently reflects the old 6-month window for course completion. If DPO complete a course more than 6 months before the expiry date, they must take additional steps to record their course information correctly.</p> <p>What to Do if DPO Complete a Course Early:</p> <p>DPOs who complete a course more than 6 months before their DP certificate expiry should contact The Nautical Institute Qualifications Team at dp@nautinst.org. They will assist you in manually entering the course information into your record.</p> <p>We encourage you to share this information with colleagues who have NI DP certificates.</p> <div> <ul style="list-style-type: none"> • <u>30 – 150 days sea time</u> – You must complete the NI DP Refresher and Competency Assessment Course. • <u>Less than 30 days sea time</u> – You must complete the NI DP Revalidation Course </div>			
<p>Capt. Qasim Masood Head of Qualifications Marine & Offshore The Nautical Institute</p>			