

Dynamic Positioning Operators Certification



DYNAMIC POSITIONING OPERATOR'S LOGBOOK GUIDE

Version 7.3

This document is intended for use with the older A6 size DP logbook only. Please read the "New Logbook Guide" if you own the new style logbook.

Introduction

The following sample logbook is a guideline and designed to help you complete your logbook correctly before sending it to The Nautical Institute for certification.

To prevent delays in processing your application, please make sure you read this document carefully to fully understand the requirements.

Please also read "*The Nautical Institute Dynamic Positioning Operator's Certificate*", which is available to download from our website, as this contains a more comprehensive guide to the DP Operator's certification programme. Other useful information is also available on our website at <http://www.nautinst.org/dp>.

The Nautical Institute reserves the right to request additional documentation from specific countries as part of their verification process.

Minimum Qualification Requirement

On 1st January 2012, The Nautical Institute implemented the following criteria for entry onto the DP Operators Training Scheme:

- The minimum qualification will be set at STCW Regulation II/1 - II/2 - II/3 Deck and Regulation III/1 - III/2 - III/3 Engine.

Alternative appropriate marine vocational qualifications will be considered on a case by case basis. Prospective DPOs under this condition need to obtain an authorisation letter from The Nautical Institute to start the training scheme.

- Prospective DPOs, who are in the process of training for an STCW certificate can start the DP scheme and complete the Induction/Basic course and 30 days familiarisation only. The Simulator/Advanced course and watchkeeping training can only be completed after they hold an appropriate STCW certificate of competency.

Prospective DPOs, not meeting the above requirements will be able to apply for certification, if they commenced training prior to the implementation date (1 January 2012) and all elements have been completed within a 5 year period at the time of receipt of their completed application documents by The Nautical Institute.

DP Seatime Confirmation Letter

On 1 July 2011 The Nautical Institute introduced a new verification requirement regarding the DP seatime entered in logbooks. Please read the back page for further details.

Please note this affects all applications received on or after 1 July 2011, including all logbooks currently held at The Nautical Institute received before this date that has not yet resulted in a DP certificate being issued.

Applying for a DP Certificate

Five Year Validity Period

The five year validity period is calculated by the date your completed application documents are received by The Nautical Institute at our premises in London, after you have firstly applied online as described below. Therefore, on receipt of your application by The Nautical Institute, all of the components and supporting documents required under the DP training scheme for you to qualify for a DP certificate must be dated within the previous five years.

Online applications

From 1 January 2011 The Nautical Institute introduced an online application system, which allows DPOs to register online and enter the data contained in their logbooks themselves. The new application method significantly reduces the time it takes The DP Department to process applications, and also cuts down on the amount of common queries such as not having enough seatime.

Please note that to apply online it is mandatory for you to have your documents returned by courier, which is only payable by credit card at the time of you completing your online DP application.

Once you have applied online and successfully completed the credit card payment, you will receive an email containing a pdf link to download of your application. Please print the entire document and sign the declaration at the back.

There is no need for you to complete the application or credit card form on our website. These are only intended for ordering replacement documents.

Wherever you see this symbol in this document, it will provide useful tips specifically for completing your application online.

Manual Applications

The Nautical Institute **no longer accepts manual applications**. All documents received without first being properly registered and applied for through the online system, will be returned via normal post without processing. The Nautical Institute does not accept any responsibility for documents lost in the post.

Delivery of Documents

Online Applications

Documents are returned to you by our contracted couriers. The fees are paid by you during the online application process.

We recommend that you send your logbook to us by courier/special delivery to avoid loss by standard post. The Nautical Institute assumes no responsibility for the loss of logbooks/documents while in transit.

Please note that we solely work with our contracted couriers, The Spatial Group to return documents.

The following courier fees are applicable to both online and manual applications

Destination: UK & Europe £108; Rest of World £90

(UK and Europe are subject to an additional charge of £18 on the courier fee due to VAT, which is beyond The Nautical Institute's control. This additional charge is reflected in the price above).

We also recommend that you make and keep a photocopy of your logbook before sending it to us.

Replacement Documents

Please note that in the event of loss, the issuance of replacement documents incur the following charges:

- Certificate £63
- Logbook £63
- New style Logbook £78
- Courier fee UK & Europe £108; Rest of World £90

(UK and Europe are subject to an additional charge of £18 on the courier fee due to VAT, which is beyond The Nautical Institute's control. This additional charge is reflected in the price above).

To order replacement documents, please print and complete the duplicates documents and credit card forms, which are available on our website.

 **Online Application Tip**
 Please ensure you type your name using correct capitalisation, eg.

- ✗ JOEADAMBLOGGS
- ✗ joe adam bloggs
- ✓ Joe Adam Bloggs

as this is how it will appear on your certificate.

!
 It is also very important that you take care to ensure that your name is typed correctly, as The Nautical Institute assumes no responsibility for spelling errors and a fee may be charged for reprinting documents.



DYNAMIC POSITIONING WATCHKEEPING LOG BOOK

Name BLOGGS JOE ADAM
FAMILY/SURNAME FORENAME(S)

Address 23 BLOGG STREET
SOUTHAMPTON
HANTS, SO 14 1PJ

Country UK

Date of Birth 25 01 1976
DAY MONTH YEAR

Certificate of Competence Class and No. _____

Discharge Book No/Passport No. _____

If found, please return to the above address.

N.B. If your address changes, please provide your new address as this is required to return your certificate.

Please write this page clearly in **BLOCK CAPITALS**.

Write your name in the order shown (Last name followed by First then Middle name(s)). Your first and last name will appear on your certificate.

Make sure your current home address is written clearly here. If you have changed address write your current address in the covering letter you send in with your logbook.

All Sections of the logbook must be completed in the correct order as stated in the programme, ie. A-F with the exception of Section E. Please see *Seatime Validity Period* for further information.

You will need to repeat the Induction/Basic course if you have not yet been issued with a Full or Limited DP certificate and;

1. It is older than five years (60 months) or;
2. The course has not yet reached its five year expiry limit but you are unable to apply to The Nautical Institute for us to receive your application documents before the expiry date has been reached.

You will also need to repeat your familiarisation and seagoing familiarisation watch keeping log (Section C) if they have or will expire as described above.

THE PROGRAMME

To receive a D.P. Operator's Certificate from The Nautical Institute the Operator must have successfully completed the following programme:

- (A) Attended and satisfactorily completed a D.P. Induction/Basic course.
- (B) Undergone Seagoing D.P. Familiarisation – 30 days.
- (C) Completed log during seagoing D.P. familiarisation
- (D) Attended and satisfactorily completed the D.P. Simulator Advanced course.
- (E) Satisfactorily completed required supervised D.P. Operations.
- (F) Have a completed statement of suitability as a D.P. Watchkeeper by the Master.

LOG BOOK

Please ensure that the entries are fully completed.

A D.P. INDUCTION/BASIC COURSE

(For those being introduced to the subject)

Centre Marine Blue Centre

Date completed 09 January 2012

I hereby certify that the holder of this Log Book has satisfactorily completed the Induction/Basic Course.

Signed J. Bance

For _____

Training Centre Stamp



This page will be completed by the Centre Instructor once you complete your Induction/Basic course.

Please check it has been signed, dated and stamped. Contact the relevant training centre if any of the above mentioned items have not been completed.

This course is only valid within five years of receipt of your completed application documents by The Nautical Institute.

The five year restriction on courses does not apply when applying for an upgrade from a Limited certificate.

Please note: The five year restriction is based on 60 months and not a calendar year. (eg. If you attended the Basic course on 15 April 2011, you will have to apply for your certificate before 15 April 2016).

IMPORTANT!

Please note that additional verification of your DP seatime is required before you can be issued with a DP certificate. Please see the back page of this document for further details.

Please ensure that any dates entered on this page are not repeated in watchkeeping. Duplicated dates will be counted only once. If dates have been repeated, it may turn out that you do not have enough days to qualify for a certificate. Your application will then be rejected and your documents will to be returned to you.

Online Application Tip

If you have more than 30 days recorded in this section of your logbook, enter the additional time/entries in the Watchkeeping section of your online application. This will allow the system to calculate your total qualifying DP time correctly.

Please ensure any familiarisation time matching the dates in Section C (Seagoing Familiarisation Watchkeeping Log) remain in Section B.

The guidance above is for entering your DP time in the online application only. Do not cross out/delete and transfer any entries in your actual logbook from familiarisation to watchkeeping as they cannot then be counted towards your familiarisation time and will cause your application to be rejected if the entry you have crossed out matches the dates entered in the Section C watchkeeping log.

B SEAGOING D.P. FAMILIARISATION (30 DAYS)

SHIP	EQ CLASS	FROM	TO	DAYS
1.  (Ship's stamp)	DP1	12.01.12	20.01.12	9
Master's signature 				
2.  (Ship's stamp)	DP1	28.01.12	11.02.12	15
Master's signature 				
3.  (Ship's stamp)	DP2	20.02.12	27.12.12	8
Master's signature 				
4.  (Ship's stamp)				
Master's signature				

2

This page is completed by the Master or Competent Officer* after you have completed the Induction/Basic course.

The total amount of days on this page must be at least 30 days.

Each entry must have both "From" and "To" dates, otherwise it will not be counted towards your required DP experience.

Each entry must also be individually signed by the Master or Competent Officer* and bear the vessel's stamp.

Vessels with no official stamp
Please read "Recording seatime for vessels without official stamps" in the "E. DP Watchkeeping Experience - Notes" section of this document.

Amendments
If amendments are made to any entries, they must be initialled by the Master who originally signed the entry.

*Competent Officer: A deck officer who holds both an NI DP certificate and STCW Certificate of Competency issued by a Maritime Administration on the IMO White List.

ALL items on this page must be dated and signed **individually** by the Master or Competent Officer* during your 30 days familiarisation period.

All items recorded within the following pages of Section C should be completed and dated during the 30 days DP seagoing familiarisation period in Section B.

If it is not possible for all items to be completed during this period then the following restrictions apply.

- A minimum of 50% of the mandatory items must be completed during the seagoing familiarisation period.
- A note of explanation must be written on page 7 of your logbook, in the space provided, as to why it was not possible to complete the activity during the seagoing familiarisation period.
- Explanations must also have the item number(s) it is/they are referring to.

Mandatory items are marked with asterisk (★).

C SEAGOING FAMILIARISATION WATCHKEEPING LOG

The following activities are to be undertaken during the 30 day period. In certain circumstances specific items of equipment may not be fitted and a note should be made to this effect. Also, due to operational requirements, it may not be possible to complete fully the exercises and utilise all the controls listed below, in the time available. In that case, a note should be made and the watchkeeper required to complete this part of the log book by the end of the six month period.

D.P. FAMILIARISATION LOG

	Date evolution undertaken	Master's signature
1. SHIPHANDLING		
1.1 Controlling Vessel movements using – ★ Manual controls jointly and individually	14.01.12	
1.2 Controlling Vessel's movement using – ★ Joystick control	14.01.12	
1.3 Setting the Vessel up on D.P. ★	14.01.12	
1.4 Manoeuvre V/L in Auto D.P. Mode ★	14.01.12	
1.5 Manoeuvre V/L under reduced Power/Thruster condition	14.01.12	

Important

If you are the Master applying for your DP certificate then you should only sign Section C yourself if no other suitable person is available.

However, in this case you will need to obtain an additional declaration form and arrange to have it completed by one of the following authorised personnel who knows your capabilities:

- The vessel's Relief Master
- A certified DPO onboard
- A Competent Officer*

(Please note that the certified DPO and Competent Officer are required to hold a valid DP certificate to be able to sign this section and/or the Seagoing Familiarisation Declaration form).

Please include the declaration form with your logbook when applying to us for your certificate.

The declaration form can be downloaded from our website or obtained from the Institute on request.

ALL items on this page must be dated and signed **individually** by the Master or Competent Officer* during your 30 days familiarisation period. Mandatory items are marked with a red asterisk.

LOG BOOK (continued)

2. D.P. CONTROL SYSTEM	Date proficient	Master's signature
2.1 General understanding of Dynamic Positioning System installed on vessel ★	14.01.12	[Signature]
2.2 Use of the desk facilities ★	14.01.12	[Signature]
2.3 Use of the reference input systems ★	14.01.12	[Signature]
3. D.P. COMPUTER SYSTEM		
3.1 Power Supplies ★	15.01.12	[Signature]
3.2 Emergency Power supplies ★	15.01.12	[Signature]
3.3 Alarm signals ★	15.01.12	[Signature]
3.4 Loading and General use of Computer	15.01.12	[Signature]

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The Master or Competent Officer* must sign and date **individually ALL** of the *relevant* items on this page pertaining to the equipment on board the vessel on which you completed your 30 days familiarisation.

LOG BOOK (continued)

4. D.P. INFORMATION INPUT SYSTEMS	Date proficient	Master's signature
4.1 The use and understanding of the following position reference sensors (a) ARTEMIS		
(b) DGPS	01.02.12	[Signature]
(c) DARPS	01.02.12	[Signature]
(d) TAUT WIRE	01.02.12	[Signature]
(e) ACOUSTIC		
(f) FANBEAM	23.02.12	[Signature]
(f) OTHERS (specify)		
5. USE & UNDERSTANDING OF FOLLOWING		
(a) GYRO		
(b) VRU/VRS/MRU		
(c) WIND SENSORS	01.02.12	[Signature]
(d) OTHER DATA INPUT SYSTEMS (specify)		
(e)		

5

The Master or Competent Officer* must sign and date **individually ALL** of the *relevant* items on this page pertaining to the equipment on board the vessel on which you completed your 30 days familiarisation. Mandatory items are marked with a red asterisk.

LOG BOOK (continued)

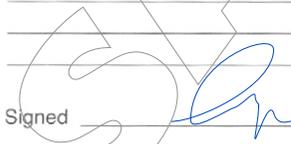
6. UNDERSTANDING & USE OF PROPULSION UNITS	Date proficient	Master's signature
★ (a) IN MANUAL CONTROL	03.02.12	
★ (b) IN D.P. OPERATION	03.02.12	
(c) LOSS OF INDIVIDUAL PROPS	03.02.12	
(d) USE OF PROPS IN REDUCED POWER SITUATION	03.02.12	
7.1 SHIP'S PRIMARY & ★ AUXILIARY SUPPLY ALTERNATIVE GENERATING & DISTRIBUTION SYSTEMS	23.02.12	
Notes		
7.2 UNDERSTANDING & ★ USE OF UPS SYSTEMS	23.02.12	

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LOG BOOK (continued)

8. COMMENTS AND NOTES BY OPERATOR (items of specific difficulty due to the particular operating requirements of the vessel).

9. RECOMMENDATIONS FOR AMENDMENTS TO THE FAMILIARISATION PROGRAMME

Signed  Master
(Witnessing completion of this section of the log book)

Date 03.02.12



7

This page must be signed, dated and stamped by the Master or Competent Officer* of one of the vessels shown in Section B "DP Familiarisation (page2) and preferably not self-signed, if you are the Master applying for your DP certificate.

You need at least 30 days DP seagoing familiarisation between the Basic and Advanced course.

If it is found that you do not have any, or not enough seatime between these courses you will be asked to repeat the Advanced course followed by an additional 30 days watchkeeping.

You will need to repeat the Advanced/Simulator course followed by a minimum of 30 days DP watchkeeping if you have not yet been issued with a Full or Limited DP certificate and;

1. it is older than five years (60 months) or;
2. the course has not yet reached its five year expiry limit but you are unable to apply to The Nautical Institute for us to receive your application documents before the expiry date has been reached.

You will also need to repeat your familiarisation, seagoing familiarisation watch keeping log (Section C), plus any other DP seatime, if they have or will expire as described above.

D. D.P. SIMULATOR/ADVANCED COURSE

Centre MARINE BLUE CENTRE

Date Completed 18 April 2012

I hereby certify that the holder of this Log Book successfully completed the D.P. Simulator/Advanced Course.

Signed J. Bance

For  Training Centre Stamp

REMARKS by Course Tutor

8

This page will be completed by the Centre Instructor once you complete your Simulator/Advanced course. Please check it has been signed, dated and stamped. Contact the relevant training centre if any of the above items have not been completed.

This course is only valid within five years of receipt of your completed application documents by The Nautical Institute.

The five year restriction on courses does not apply when applying for an upgrade from a Limited certificate.

Please note: The five year restriction is now based on 60 months and not a calendar year, as previously stated. (eg. If you attended the Basic course on 15 April 2009, you will have to apply for your certificate before 15 April

Amendments

If amendments are made to any entries, they must be initialised by the Master who originally signed the entry.

E. D.P. WATCHKEEPING EXPERIENCE							
VESSEL'S STAMP	EQUIP CLASS (see p iv)	Date Joined	Date Left	RANK	OPERATIONAL LOCATION and Type of Work (see p vii)	D.P. SYSTEM	MASTER'S Signature
	DP2	23.04.12	25.05.12	2/O DPO	AH Gulf of Mexico	Kongsberg SDP21	1 2
	DP1	01.06.12	14.07.12	2/O DPO	SU Gulf of Mexico	Kongsberg SDP11	1 2
	DP2	03.07.12	05.08.12	2/O DPO	SU Gulf of Mexico	Kongsberg SDP21	1 2
	DP1	07.19.12	09.10.12	2/O DPO	SU N Sea	Kongsberg SDP11	1 2
	DP1	03.11.12	15.12.12	2/O DPO	SU N Sea	Kongsberg SDP11	1 2
	DP1	01.01.13	10.02.13	2/O DPO	SU N Sea	Kongsberg SDP11	1 2
10							11

Please see DP Watchkeeping Experience - Notes on how to complete this page

E. DP Watchkeeping Experience - Notes

IMPORTANT!

Please note that additional verification of your DP seatime is required before you can be issued with a DP certificate. Please see the back page of this document for further details.

There has been some misunderstanding in regard to the dates entered in the logbook for joining and leaving the DP vessel. The dates recorded in the logbook should only be for the time the vessel was undertaking DP Operations. The logbook should not be used as a seaman's book or discharge book.

Each entry must have both "Joined" and "Left" dates, otherwise it will not be counted towards your required DP experience. You are also required to only enter the dates on which you operated the DP system aboard of the vessel.

Each entry must also be individually signed by the Master and bear the vessel's stamp.

Recording seatime for vessels without official stamps

If a vessel does not have an official stamp, then you should write the vessel's name where the ship's stamp should be and provide the two following items:

- 1) enclose your Seaman's/Discharge Book (original or certified copy (including photo ID page))
- 2) obtain a DP seatime confirmation letter from your shipping company (see back page for further details).

Please do not sign any of these documents yourself as they will not be accepted as evidence.

Seatime Reduction

Please read page 8 of the "Dynamic Positioning Operator's Certificate" available on our website under "Forms & FAQs" for new conditions brought into force on 1 January 2013.

Practical watchkeeping seatime can be reduced by taking intensive simulator courses, however, they cannot count towards more than 84 days of the required DP seatime.

Multiple courses can be taken, but you must have at least 30 days DP seatime between each course. You must also have at least 30 days DP seatime between taking the Advanced course and an intensive simulator course.

Please also note the following restrictions:

- These courses cannot replace the 30 days DP familiarisation time.
- Watchkeeping entries cannot end with an intensive simulator course. There must be at least 30 days practical DP seatime as the final entry in your logbook before applying for your certificate, otherwise the course cannot be counted towards your required seatime.
- These courses cannot be used to replace any of the 60 days DP2 or 3 time required when applying for a Full certificate or upgrading from a Limited to a Full DP certificate.

For a list of Accredited Centres currently running the intensive simulator courses, please visit the **DP Centres** page in the **Dynamic Positioning** section on our website.

Please read the **Dynamic Positioning Operator's Certificate** document, also available on our website, for further details on intensive seatime reduction courses and their values.

Calculating Watchkeeping Time

Please use the information below to calculate whether you qualify for a Limited or Full/Unlimited DP certificate. When you apply online, the built in calculator will tell you whether or not you have enough DP time to qualify for a certificate and if so, what type. If you are not yet ready to apply for your certificate, but just want to check if you have enough DP seatime a DP Certificate Calculator is also available in the DP section of our website.

Disclaimer: These calculations are intended as an indication of DP watchkeeping time. However, this is subject to verification and approval by The Nautical Institute.

(These calculations do not include the 30 days familiarisation time)

DP1 classed vessels only

180 days watchkeeping on board DP1 vessels = Limited certificate

DP2 classed vessels only

180 days watchkeeping on board DP2 or 3 vessels = Full/Unlimited certificate

Mixed classed DP vessels

If you have served on board various classed vessels and want to obtain a Full/Unlimited certificate then Watchkeeping time must include at least 60 days DP2 or 3 time

DP1 vessels are equal to ½ a day

DP2 or 3 vessels are equal to 1 day

eg. If you have 85 DP2 days then you will need 190 days DP1 time to qualify for a certificate.

$$\begin{array}{r} 190 \div 2 = 95 \\ 85 \quad = 85 \\ \hline 180 \\ \hline \end{array}$$

Validity of Previous Seatime

From 1 January 2012 the amount of DP seatime gained prior to attending the Induction/Basic course that can be used towards gaining a DP certificate has been reduced to a maximum of 30 days.

SECTION F FORM

The Section F form is very important and one of the main reasons why applications are delayed due to forms being incorrectly filled in or not completed at all.

Upgrade Applications

If you are applying for an upgrade, please ensure you enclose a completed Section F Upgrade form with your application and that it bears a DP2 or 3 vessel stamp. Visit the *Guidance* page on our website for full requirements on how to upgrade your Limited certificate to a Full.

You should sign this form on the "Operator's Signature" line.

The form must also bear the vessel's stamp. If you are applying for a Full/Unlimited DP certificate and have served on board mixed class vessels; you are now permitted to sign off on a DP1, 2 or 3 vessel, however this must be the **last** recorded entry in Watchkeeping before applying for your certificate.

F. SUITABILITY OF OFFICER TO UNDERTAKE FULL WATCH-KEEPING RESPONSIBILITY ON BOARD A D.P. VESSEL

I, Captain GREGORY GRIPEN
M R JOE ADAM BLOGGS

has completed the D.P. Operator's Log Book to my satisfaction and in my opinion is competent to undertake D.P. Watchkeeping duties, and in particular

- i) Possesses an adequate knowledge.
- ii) Knows the underlying principles of DP.
- iii) Can take control of the DP system in normal operational conditions.
- iv) Understands what to do in an emergency.
- v) Understands the operational procedures on board and can safely operate the vessel's DP system.

Operator's Signature J Bloggs

Master's Signature [Signature]

Date 10.02.13

Ship's stamp



On completion of the Log Book and satisfactory completion of the relevant courses a D.P. Operator's Certificate will be issued by The Nautical Institute. The Operator should forward the Log Book to: The Education and Training Manager, The Nautical Institute, 202 Lambeth Road, London SE1 7LQ.

The Master of the **last** vessel you have sailed on before you apply for your DP Certificate must complete this form. If you are the Master applying for your DP certificate then you cannot sign this form yourself. Instead you should have it countersigned by one of the following authorised personnel who knows your capabilities:

- The vessel's Relief Master
- A certified DPO onboard
- An Operations Manager (or equivalent).

(Please note that the Relief Master and Operations Manager are not required to hold a DP certificate to be able to sign the Section F form).

Please ensure that your signature on the PDF application form matches with you one on the Section F form.

Additional Section F forms are available to download from the Institute's website.

DP Seetime Confirmation Letter

In order to further improve the integrity of the application process and to prevent cases of fraud, The Nautical Institute now requires additional documentation, in the form of a testimonial letter from shipping companies, to be submitted with every application.

This letter must match the following criteria:

- Be written by the shipping company on original company headed paper, which must also include the signatory's company contact details;
- Signed and stamped by the Operations Manager, Marine Superintendent or equivalent. (*Letters signed by Masters, Agency staff and HR personnel are not acceptable*). Signatures and stamps must be ink originals, not digital scans;
- Dated (the letter should be written and therefore dated, only once the DPO has achieved the necessary experience);
- State that the applicant has trained/worked as a DPO on board the vessel(s) listed;
- Confirm the total time the applicant has performed as a DP operator on board the vessel(s). This must also include the seagoing familiarisation period;
- Recorded seetime must only include actual DP time served on board the vessel(s); not time on leave/attending courses, or not involved in DP operations. This DP seetime must be broken down and listed as individual trips;
- Limited DPO certificate holders upgrading to Full certificates only need to provide confirmation of DP watchkeeping time gained after their Limited certificates were issued;
- Seetime experience, not covered by a letter will not be considered for the DP application unless the candidate can prove extenuating reasons.

When the requested confirmation letter has been obtained, please post/courier the original to The Nautical Institute; (photocopies and emailed scans of the letter cannot be accepted).

Note that this letter does not replace the entries, signatures and stamps in the logbook, which need to be sent along with this document to The Nautical Institute.

Applications with confirmation letters not meeting with the above requirements will be subject to delay.

Here is a sample of the letter required. This is available on our website together with an editable version in MSWord format under **Dynamic Positioning** ⇒ **New Requirements**.



NAUTINST SHIPPING COMPANY

25 Bloggs Building, Blogginton Street, Bloggingshire, BL0 5GG

1 March 2013

DP Department
The Nautical Institute
202 Lambeth Road
LONDON
SE1 7LQ
United Kingdom

Dear Sir/Madam

Application for a Dynamic Positioning Operators Certificate

We hereby certify that Joe Adam Bloggs (DOB: 25/01/76) is employed by Nautinst Shipping Company as a Second Officer/DP Operator on board our vessels.

We have verified the entries in his DP log book as true and correct and further certify that Mr Bloggs has performed as a DP Operator and completed the sea service on the DP classed vessels listed below.

VESSEL NAME	GRT/NRT	IMO No.	DP CLASS	FROM	TO	DAYS ON DP	RANK
Nautiwave I	3485	1234567	1	12/01/2012	20/01/2012	9	2/Officer/DPO
Nautiwave I	3485	1234567	1	28/01/2012	11/02/2012	15	2/Officer/DPO
Nautiwave II	3540	1234668	2	20/02/2012	27/02/2012	8	2/Officer/DPO
Nautiwave II	3540	1234668	2	23/04/2012	25/05/2012	33	2/Officer/DPO
Nautiwave I	3485	1234567	2	01/06/2012	14/07/2012	44	2/Officer/DPO
Nautibuoy	3540	1237654	1	03/07/2012	05/08/2012	34	2/Officer/DPO
Nautiwave I	3485	1234567	1	07/09/2012	09/10/2012	33	2/Officer/DPO
Nautiwave I	3485	1234567	1	03/11/2012	15/12/2012	43	2/Officer/DPO
Nautiwave I	3485	1234567	1	01/01/2013	10/02/2013	41	2/Officer/DPO

This letter is provided in support of his application for a DP certificate.

Yours faithfully

A N Other
Operations Manager



For further information, contact:

DP Department, **The Nautical Institute**, 202 Lambeth Road, LONDON SE1 7LQ, UK
Tel +44(0)20 7928 1351 Fax +44(0)20 7401 2817
Email dp@nautinst.org Website www.nautinst.org