

# SCHEME TRANSFER APPLICATION FORM

Please Complete in BLOCK CAPITALS

|             |                    |                     |            |
|-------------|--------------------|---------------------|------------|
| Customer No |                    | Current logbook no. |            |
| Last Name   |                    |                     |            |
| First Name  |                    | Middle Name         |            |
| Title       | Mr, Mrs, Ms, Other | Date of Birth       | DD MM YYYY |

|                | Registered Credit Card Address | Delivery Address (if different) |
|----------------|--------------------------------|---------------------------------|
| Address line 1 |                                |                                 |
| Address line 2 |                                |                                 |
| Address line 3 |                                |                                 |
| Town/City      |                                |                                 |
| County/State   |                                |                                 |
| Postcode/Zip   |                                |                                 |
| Country        |                                |                                 |
| Email          |                                |                                 |
| Telephone      |                                |                                 |

| Documents required    | ✓ |  | Price without VAT (Rest of World) | Price with VAT (UK)* |
|-----------------------|---|--|-----------------------------------|----------------------|
| New Offshore Scheme   |   | Grey New Offshore issued from Jan 2015       | £90                               | £108                 |
| Shuttle Tanker Scheme |   | Burgundy Shuttle Tanker issued from Jan 2015 | £90                               | £108                 |

| Additional charges |                       | Rest of World | UK* |
|--------------------|-----------------------|---------------|-----|
| Courier Fee        | Applies to all Orders | £40           | £48 |
| Admin Fee          | Applies to all Orders | £40           | £48 |

Prices for logbooks and courier – The UK is subject to an additional charge of VAT at 20%, which is already included in the prices marked with an \*. This is beyond The Nautical Institute's control.

|  |  |  |   |
|--|--|--|---|
| I enclose the following mandatory items: |  |  |   |
| ✓  | <b>Required for all scheme transfers</b>   |  |   |
|  | Original DP logbook                        |  | Colour photograph (passport size 35x45mm) |
|  | Scheme transfer request letter             |  | Copy of passport personal details page    |
|  | Copy of Basic/Induction Course certificate |  | Copy of Certificate of Competency (CoC)   |

|   |    |    |             |    |    |               |                               |  |  |  |  |  |  |      |    |    |      |  |  |  |
|---|----|----|-------------|----|----|---------------|-------------------------------|--|--|--|--|--|--|------|----|----|------|--|--|--|
| Please debit my credit/debit card with a total of |    | £  |             |    |    |               |                               |  |  |  |  |  |  |      |    |    |      |  |  |  |
| Card No   |    |    |             |    |    |               |                               |  |  |  |  |  |  |      |    |    |      |  |  |  |
| Start Date  | MM | YY | Expiry Date | MM | YY | Security Code | Last 3 digits on back of card |  |  |  |  |  |  |      |    |    |      |  |  |  |
| Name of Cardholder                                |    |    |             |    |    |               |                               |  |  |  |  |  |  |      |    |    |      |  |  |  |
| Cardholder's Signature                            |    |    |             |    |    |               |                               |  |  |  |  |  |  | Date | DD | MM | YYYY |  |  |  |