

**OFFICIAL MESSAGE – CIRCULAR**

<b>From:</b> NI/DP Department	<b>Number:</b> 003/2019	<b>Date:</b> 02/12/2019	<b>Number of pages:</b> 2
<b>To:</b> Dynamic Positioning Accredited Training Centres, DPTEG Members			
<b>Referent to:</b> Revalidation Criteria for 2020 Onwards			
<b>Subject:</b> Revalidation Options after 2019 with scenarios for revalidating before and after certificate expiry date			
<b>REVALIDATION CRITERIA FOR 2020 ONWARDS</b>			
<p>The Nautical Institute has developed a set of guidelines for those revalidating after the transition period for revalidation finishes on 31<sup>st</sup> December 2019. These guidelines are to provide information for those who have not yet revalidated their DP Certificate or are due to revalidate for a second time, and the actions required if they wish to revalidate. This guidance particularly applies to:</p>			
<b>DPOs with DP Certificates issued before 2012</b>			
1) Any DP Certificate issued <i>before</i> 2012 that does not have an expiry date will expire on 31 <sup>st</sup> December 2019.			
<b>DPOs with DP Certificates due for revalidation before 2020</b>			
2) Any DP Certificate issued <i>after</i> 2012 (and due to expire before 2020) that has not yet been revalidated will also expire on 31 <sup>st</sup> December 2019.			
<b>The following points apply to all DPOs who are revalidating their certificate</b>			
i) DP sea time can only be claimed while a DP Certificate is valid. Time completed after the DP Certificate expires cannot be used towards any revalidation.			
ii) A DPO can still apply for their revalidation after the expiry date, however the new certificate will only be valid for a period of five years from the previous certificate expiry date.			
iii) DPOs may apply after their certificate has expired if they have met the DP sea time requirements for revalidation while their certificate was valid. [This applies to revalidation based on 150 days or more of DP sea time, or revalidation based on less than 150 days of DP sea time, in which case, the person needs to complete the Simulator Course and a minimum of 30 days DP sea time].			
iv) If the DPO did not complete the required DP sea time for revalidation before the expiry of the certificate, then the following routes for revalidation are available for DPOs with an expired certificate:			
(a) Take the Revalidation Course without DP sea time. Standard rules for revalidation with the course still apply.			
(b) Take the Simulator Course with a minimum of 60 days DP sea time			
v) If a DPO cannot provide any evidence of the DP sea time within the last 10 years, or equivalent occupation or activities as recognised by the NI they will need to repeat their DP training starting with the Basic Course, and complete the training and sea time before a certificate can be issued.			
Please see below for example scenarios.			

### Case Studies

1. Application date shortly after certificate has expired

Certificate Issue Date	15/06/1996	
First Revalidation should be done	15/06/2015	
First Revalidation Certificate Expiry Date	31/12/2019	
DPO application date	20/02/2020	
Can use sea time from time period	20/02/2015 – 31/12/2019	
New Certificate	Issue Date*	05/03/2020
	Expiry Date	31/12/2024

2. Application date shortly before certificate has expired

Certificate Issue Date	26/04/2016	
First Revalidation should be done	26/04/2021	
First Revalidation Certificate Expiry Date	26/04/2021	
DPO application date	20/03/2021	
Can use sea time from time period	26/04/2016 – 26/04/2021	
New Certificate	Issue Date*	05/04/2021
	Expiry Date	26/04/2026

3. Application date a long time after certificate has expired

Certificate Issue Date	18/07/2005	
First Revalidation should be done	18/07/2017	
First Revalidation Certificate Expiry Date	31/12/2019	
DPO application date	27/04/2023	
Can use sea time from time period	27/04/2018 – 31/12/2019	
New Certificate	Issue Date*	12/05/2023
	Expiry Date	31/12/2024

4. Application date a long time before the certificate has expired

Certificate Issue Date	15/02/2018	
First Revalidation should be done	15/02/2023	
First Revalidation Certificate Expiry Date	15/02/2023	
DPO application date	30/01/2021	
Can use sea time from time period	15/02/2018 – 30/01/2021	
New Certificate	Issue Date*	15/02/2021
	Expiry Date	15/02/2026

\*Certificate date based on 2 week processing turnaround with no queries

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