

OFFICIAL MESSAGE – CIRCULAR

From: NI/Qualifications	Number: 006/2022	Date: 11/07/2022	Number of pages: 1
To: Dynamic Positioning Accredited Training Centres & Offshore Companies			
Reference to: DP Sea Time Confirmation letters			
Subject: Use of the correct DP Sea Time confirmation letter depending on the training scheme			
<p>This is to inform you that we have had many applications for DP certification placed onto queries because the company has provided the applicant with the wrong Confirmation letter template for the sea time they are using within their applications.</p> <p>Offshore Scheme(New) It is a requirement that for the 'New' scheme, we need to have a breakdown of all the individual dates, as is the case in the logbook. Please see the link below for an example, and the template is available on the Alexisplatform in the DP Information Centre. https://nialexisplatform.kayako.com/en-us/section/31-downloadable-documents-new-offshore-scheme</p> <p>Offshore Scheme(Old) The format for the 'Old' scheme is that the letter states the number of days on DP that have been completed for each trip without having to enter each individual date, see link below. https://nialexisplatform.kayako.com/en-us/section/3-downloadable-documents-old-offshore-scheme</p> <p>Offshore Revalidation The format of the letter for revalidating certificates issued through both the Old and new Offshore schemes can be found using the below link. https://nialexisplatform.kayako.com/en-us/section/45-downloadable-documents-offshore-revalidation</p> <p>Training Centres are in any doubt as to the actions required should contact The Nautical Institute for guidance at dp@nautinst.org</p>			
<p style="text-align: center;">Qasim Masood Head of Qualifications Marine & Offshore The Nautical Institute</p>			