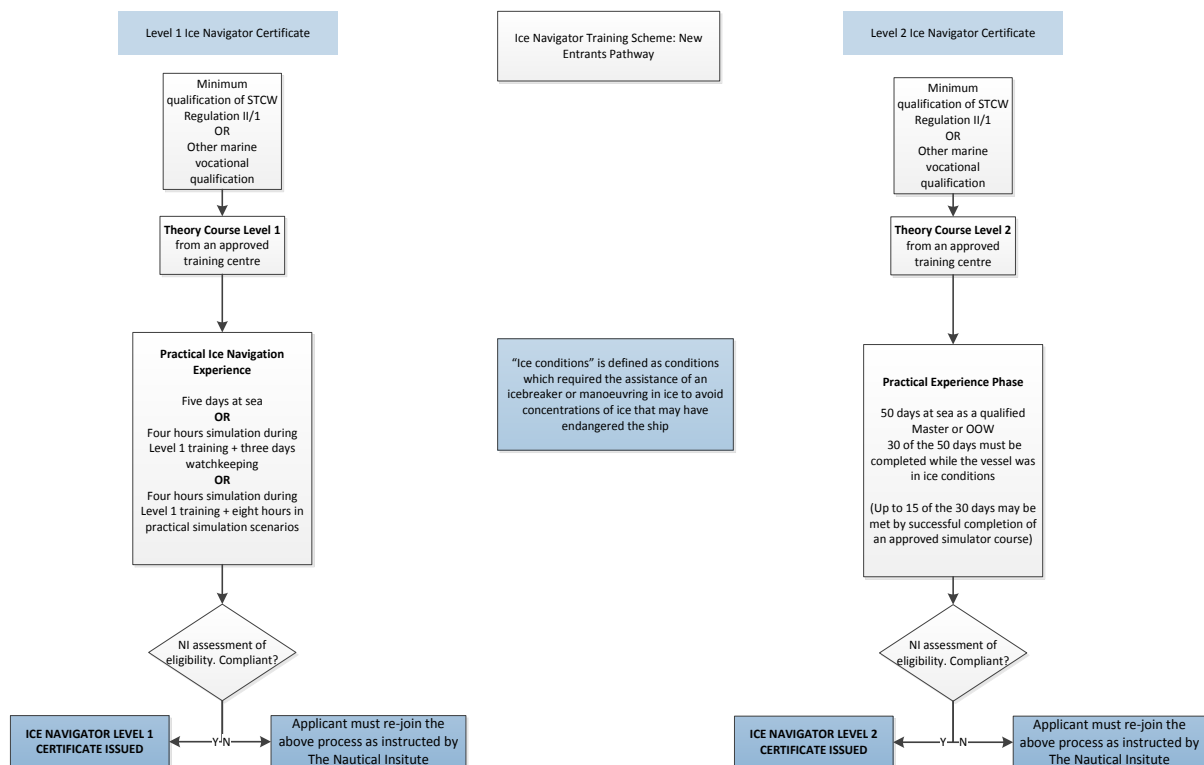


# Ice Navigator Certificate: New Entrants



## Requirements for Ice Navigator Scheme

### Ice Navigator Level 1

- **STCW qualification – minimum II/1**

A copy of the STCW qualification from a whitelisted country must be provided with the application.

- **Level 1 Theory Course**

Level 1 Theory Course certificate from accredited training centre

- **Practical experience: five days at sea**

Logbook or journal with recorded Watchkeeping days (see downloadable sea time record form)

All entries must be signed off by the Master or an officer qualified as Ice Navigator Level 2

The Nautical Institute will also accept an addendum to the sea service testimonial confirming the practical experience gained in ice, provided this is signed by the Master.

**OR**

**Practical experience: four hours from Level 1 training simulation and three days watchkeeping in ice conditions**

Course certificate from accredited training centre, logbook or journal with recorded Watchkeeping days (see downloadable sea time record form)

Certificate provided by training centre upon successful completion of four hours training for that training carried out on shore. All seagoing Watchkeeping entries must be signed off by the Master or an officer qualified as Ice Navigator Level 2.

**OR**

**Practical experience: four hours from Level 1 training simulation and eight hours in practical training simulation**

Course certificate from accredited training centre, certificate of training from simulation centre scenarios.

Certificates provided by training or simulation centre upon successful completion of training requirements.

- **Confirmation of evidence**

Statutory declaration from applicant that all evidence is true and accurate, seaman's discharge book or sea service letter.

All entries in the journal or logbook must be signed by the Master or an officer qualified as Ice Navigator Level 2.

- **ID**

Copy of passport details page or driving licence - to verify ID and name for certificate printing

- **Application Documents**

Completed registration form – available on the NI Alexis Platform website

**and**

signed application document – available on the NI Alexis Platform website

**and**

passport size picture – this can be a JPEG

## Ice Navigator Level 2

- **STCW qualification – minimum II/1**

A copy of the STCW qualification from a whitelisted country must be provided with the application.

- **Level 2 Theory Course**

Level 2 Theory Course certificate from accredited training centre.

- **Practical experience: 50 days at sea as Master or OOW.**  
*Of these, 30 days must be completed in ice conditions. Of the 30 days, up to 15 days may be met by successful completion of an approved ice navigation simulator course. The remaining 20 days may be sea service in any capacity and region provided this is as a qualified officer for this level.*

Logbook or journal with recorded days (see downloadable sea time record form)

All entries must be signed off by the Master or an officer qualified as Ice Navigator Level 2.

The Nautical Institute will also accept an addendum to the sea service testimonial confirming the practical experience gained in ice, provided this is signed by the Master.

- **Confirmation of evidence**

Statutory declaration from applicant that all evidence is true and accurate, seaman's discharge book or sea service letter.

All entries in the journal or logbook must be signed by the Master or an officer qualified as Ice Navigator Level 2.

- **ID**

Copy of passport details page or driving licence - to verify ID and name for certificate printing

- **Application Documents**

Completed registration form – available on the NI Alexis Platform website

**and**

signed application document – available on the NI Alexis Platform website

**and**

passport size picture – this can be a JPEG

## Application for Certificate

Once the above evidence and documentation have been collected, the applicant will need to send copies of these documents to the NI offices using the email address [icenavigation@nautinst.org](mailto:icenavigation@nautinst.org). The cost of the application will be:

Nautical Institute Members: £150.00 (not including VAT)

Non-Members: £170.00 (not including VAT)

A credit card form is available on the website, and it is advised that this is faxed to our office and not sent with your email. Alternatively, once the email has been sent, the applicant can call the Nautical Institute office and provide payment details over the phone.

Once the documents have been received, and the payment made, the NI staff will process the documents and supporting evidence to check if a certificate can be issued. If there are any questions regarding the application, the NI staff will contact the applicant via email for further information.