

DUPLICATE DP DOCUMENTS ORDER FORM

Please Complete in BLOCK CAPITALS

Customer No		DP Certificate No			
Last Name					
First Name					
Title	Mr, Mrs, Ms, Other	Date of Birth	DD	MM	YYYY

	Registered Credit Card Address	Delivery Address (if different)		
Address line 1				
Address line 2				
Address line 3				
Town/City				
County/State				
Postcode/Zip				
Country				
Email				
Telephone				

Reason for replacement	Lost	Stolen	Damaged	Change of Name
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Documents required	✓		Price without VAT (Rest of World)	Price with VAT (UK)*
Duplicate Certificate		Credit card size only	£25	£30
Replacement Logbook		Revalidation Logbook A5 size issued from 2017	£49	£58.80
Please note: Reissued logbooks will be the same style as the one originally issued		Black Old Offshore A5 size issued from Jan 2013 – Dec 2014	£99	£118.80
		Grey New Offshore issued from Jan 2015	£99	£118.80
		Burgundy Shuttle Tanker issued from Jan 2015	£95	£111.60
		Purple DPVM Logbook A5 size issued from May 2021	£53	£63.60

Additional charges		Rest of World	UK*
Courier Fee	Applies to all Orders	£40	£48
Admin Fee	Applies only to orders that include duplicate logbooks	£40	£48
Prices for certificates, logbooks and courier – The UK is subject to an additional charge of VAT at 20%, which is already included in the prices marked with an *. This is beyond The Nautical Institute's control.			

I enclose the following mandatory items:				
✓	Required for <u>all</u> replacement documents	✓	Additional documents required for black, grey and burgundy logbooks only	
				Colour photograph (passport size 35x45mm)
				Copy of passport personal details page
				Copy of Certificate of Competency (CoC)
				Copy of Basic/Induction Course certificate

Please debit my credit/debit card with a total of					£							
Card No												
Start Date	MM	YY	Expiry Date	MM	YY	Security Code Last 3 digits on back of card						
Name of Cardholder												
Cardholder's Signature							Date	DD	MM	YYYY		

Send to: **DP Department, The Nautical Institute, 200B Lambeth Road, London SE1 7JY, UK**

Tel +44 (0)20 7928 1351, Fax +44 (0)20 7401 2817, Email dp@nautinst.org, Web www.nialexisplatform.org